

ChamberMaster/MemberZone Regional Training Day One

Please bring your laptop to each training session to participate in hands on exercises.

9:00 – 11:30

Communications - Making the most of Email Templates

Creating and Working with Groups

Configuring Membership Types/Packages (Bundling Fees)

Setting up and Working with Prospects

11:30 – 12:30 Lunch on Own

12:30 – 4:30

Managing Members

- Adding/Upgrading/Dropping Members
- Analyzing Membership Reports
- Managing Membership Renewals
- Managing Membership Drops

Engaging your members in the MIC

Using the Staff App

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