

REALTORS® Renewal Billing - Manage NAR Dues Price Increase

Agenda



Membership Settings



Price Increase on

Membership Settings

To ensure that your renewal invoices are generated as expected ensure that your membership types have been setup appropriately

Membership Settings

SAVE

General

Prorate Cutoff Day
15

Membership Application Version
V 2

Miscellaneous Options

- Allow Recalculate Renewal Billing
- Allow Switching from Annual to Monthly
- Allow Multiple Membership Purchases on Member Application (v2 Only)
- Renew if Expiration Month Equals Next Bill Month
- Enforce Date Rules on Fixed Renewal Month Memberships
- Enable Payment Plan

Need Help?

Membership Type Configuration

- Term Length Should be 12 Months
- Renewal Pricing Should be "Do not recalculate price"
- End Type Should be Manually Ended
- Set Renew Everyone on to January 1st

Edit Membership Type < 4 of 8 > ✕

Membership Name* **Inheritance Type**

Term Length* **Owned By** **Category**

Renewal Options

Renewal Pricing* **End Type*** **Renew Everyone On**

Automation

New Membership Project **Renewal Project** **Add to List**

Membership Pricing Changes

With the NAR Dues increasing for 2024, you need to charge your members the new \$160 rate for 2023 dues but continue charging new members \$150 through the end of 2023.

KB: [Change Membership Pricing](#)

Recurring Fee Items

Change prices on 01/01/2024 Effective Date*

Fee Item	Description	Price	Price on 01/01/2024	Annual Amount
Local Membership Dues	Local Membership Dues	165	<input type="text"/>	Billing Options
National Dues	National Dues	150	160	Billing Options
State Dues	State Dues	100	<input type="text"/>	Billing Options
NAR Image	NAR Image	45	<input type="text"/>	Billing Options
RPAC	RPAC	50	<input type="text"/>	Billing Options
		\$510.00	\$160.00	

Membership Pricing Changes

Using the “Effective Date” feature you can define when to charge the increased fee and have the system automatically bill at that new rate for charges on or after a certain date

KB: [Change Membership Pricing](#)

Customer	Next Bill Date	↓	Bill Contact	Description	Frequency	Bundled	Amount	Payment Profile
Jack Anderson	1/1/2024		Jack Anderson	National Dues	Annually	No	\$150.00	
Mara Furry	1/1/2024		Mara Furry	National Dues	Annually	No	\$150.00	
Oliver Quinn	1/1/2024		Oliver Quinn	National Dues	Annually	No	\$150.00	
Danielloe Jones	1/1/2024		Danielloe Jones	National Dues	Annually	No	\$150.00	
Jan Baer	1/1/2024			National Dues	Annually	No	\$150.00	
Joan Nappere	1/1/2024			National Dues	Annually	No	\$150.00	
Joan Nappere	1/1/2024			RPAC	Annually	No	\$50.00	
Jack Anderson	1/1/2024		Jack Anderson	RPAC	Annually	No	\$50.00	
Jack Anderson	1/1/2024		Jack Anderson	NAR Image	Annually	No	\$45.00	

Questions?