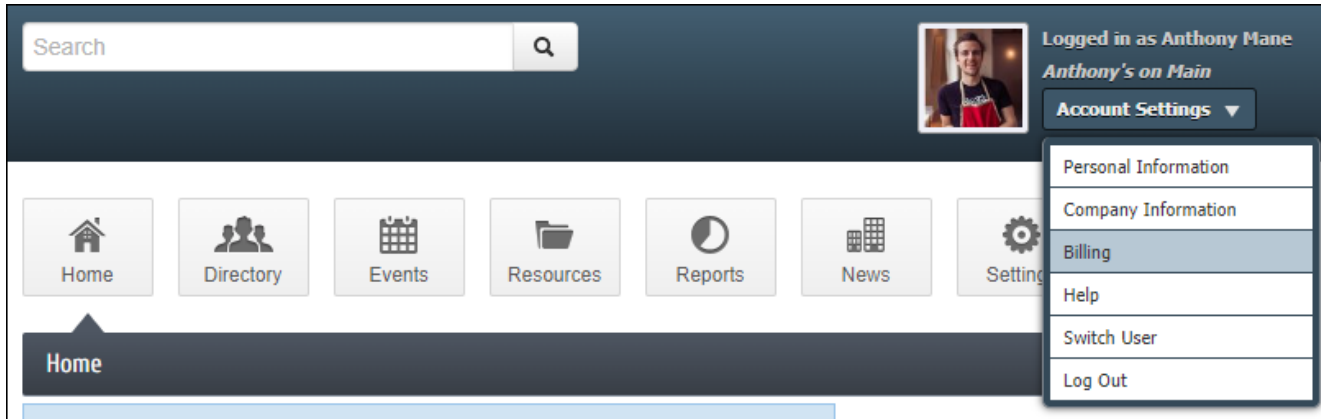
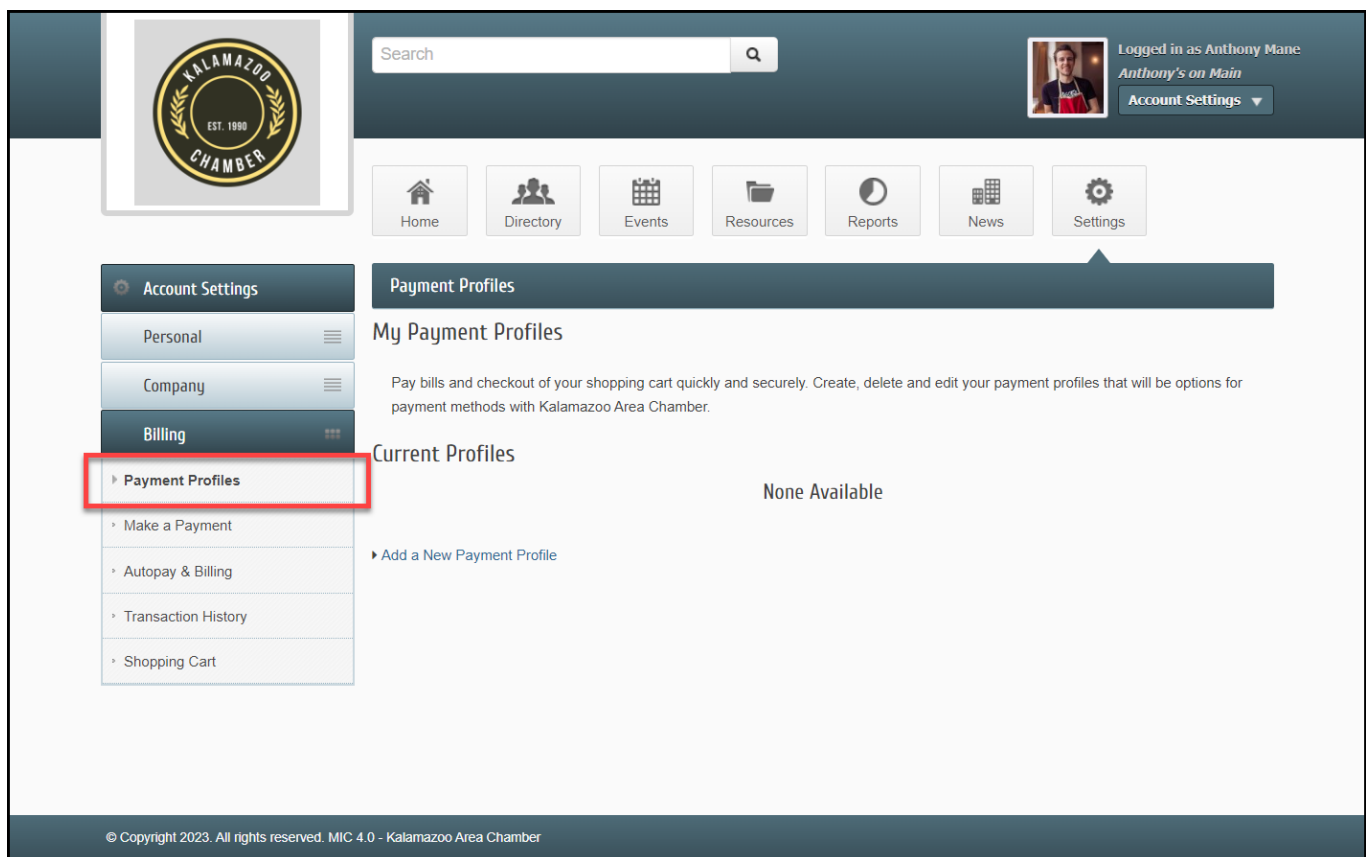


Storing Credit Cards in the MIC

1. In the MIC, click **Account Settings** in the upper right.



2. Click **Billing**.
3. In the left-hand navigation panel, click **Payment Profiles**.



4. Click **Add a New Payment Profile**.

The screenshot displays the Kalamazoo Area Chamber's user interface. At the top left is the chamber's logo, a circular seal with 'KALAMAZOO CHAMBER' and 'EST. 1990'. To its right is a search bar and a user profile section showing 'Logged in as Anthony Mane' with a dropdown for 'Account Settings'. Below the header is a navigation bar with icons for Home, Directory, Events, Resources, Reports, News, and Settings. On the left is a sidebar menu with 'Account Settings' expanded, showing options like Personal, Company, Billing, and Payment Profiles. The main content area is titled 'Payment Profiles' and contains the text 'My Payment Profiles' and 'Current Profiles'. A button labeled 'Add a New Payment Profile' is highlighted with a red rectangular box. The footer at the bottom states '© Copyright 2023. All rights reserved. MIC 4.0 - Kalamazoo Area Chamber'.

KALAMAZOO CHAMBER EST. 1990

Search

Logged in as Anthony Mane
Anthony's on Main
Account Settings

Home Directory Events Resources Reports News Settings

Account Settings

Personal

Company

Billing

Payment Profiles

Make a Payment

Autopay & Billing

Transaction History

Shopping Cart

Payment Profiles

My Payment Profiles

Pay bills and checkout of your shopping cart quickly and securely. Create, delete and edit your payment profiles that will be options for payment methods with Kalamazoo Area Chamber.


Current Profiles

None Available


Add a New Payment Profile

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5. Select **Card** and enter all required credit card information.



2 Item(s)



Logged in as Mary West
Diephouse Realty
[Account Settings](#)

Home

Directory

Events

Resources

Reports

News

Settings

Account Settings

Personal

Company

Billing

Payment Profiles

Make a Payment

Autopay & Billing

Transaction History

Shopping Cart

Payment Profiles

My Payment Profiles

Pay bills and checkout of your shopping cart quickly and securely. Create, delete and edit your payment profiles that will be options for payment methods with Kalamazoo Area Chamber.

Current Profiles

Visa:*****4242-01/2032

▼ Add a New Payment Profile

Payment Information

Card

US bank account

Card number

1234 1234 1234 1234

Expiration

MM / YY

CVC

CVC

Company:

Diephouse Realty

*First Name:

Mary

*Last Name:

West

*Street:

1903 W. Michigan Ave

*City:

Kalamazoo

*State:

MI

*Zip:

49008

*Country:

United States

Phone:

(123) 456-7890

*Email:

mwest@diephouserealty.com

Add Profile

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6. Click **Add Profile**.

› Make a Payment

› Autopay & Billing

› Transaction History

› Shopping Cart



▼ Add a New Payment Profile

Payment Information

Card

Card number

1234 1234 1234 1234




US bank account

Expiration

MM / YY

CVC

CVC



Company:

Diephouse Realty

*First Name:

Mary

*Last Name:

West

*Street:

1903 W. Michigan Ave

*City:

Kalamazoo

*State:

MI

*Zip:

49008

*Country:

United States

Phone:

(123) 456-7890

*Email:

mwest@diephouserealty.com

Add Profile

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